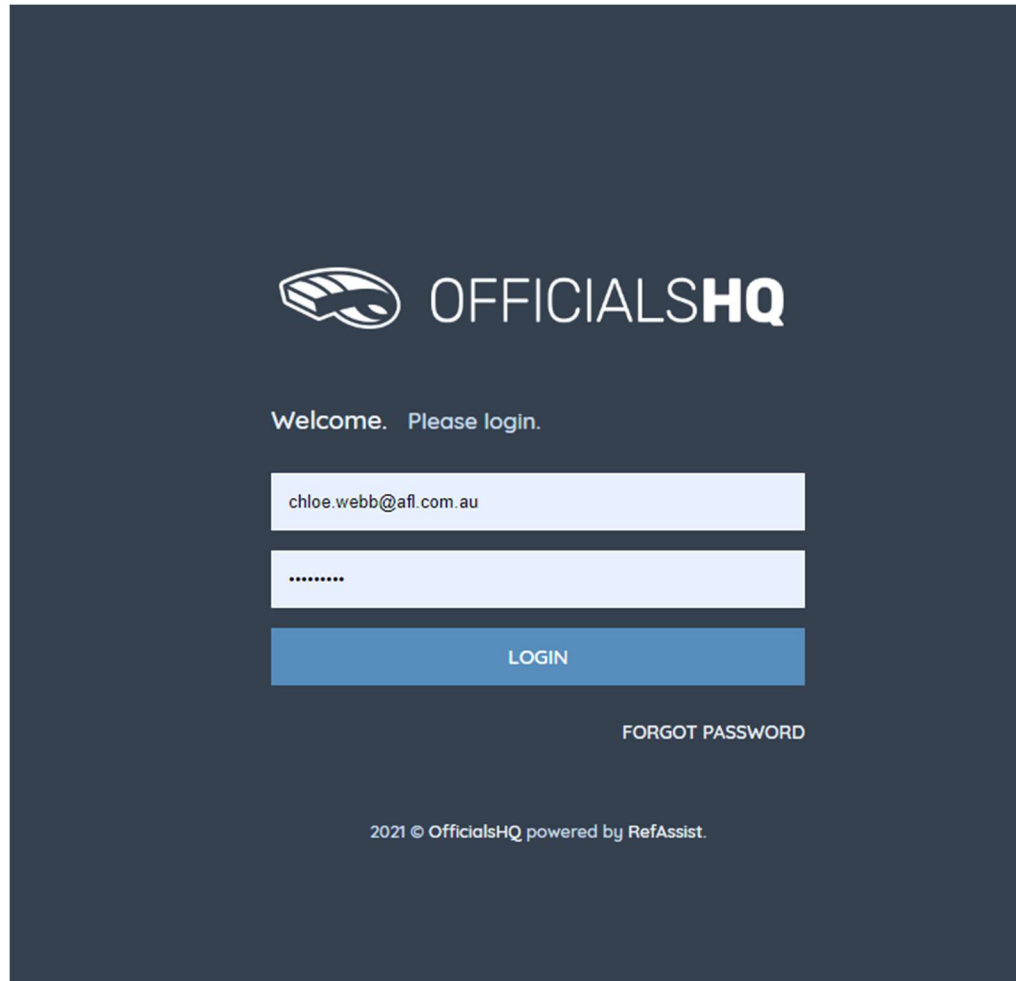


How to Access the Introductory Umpires Course

Once an Umpire registers through OfficialsHQ, their profile will be created, and can be accessed through login to the website. Within their profile, there is an “External Links” button which will lead Umpires to generate a link, which will take them to their online learning portal – also known as the learning Management System or LMS.

The screenshots below detail what the process looks like in OfficialsHQ:

Step 1: Login to OfficialsHQ



OFFICIALSHQ

Welcome. Please login.

chloe.webb@afil.com.au

.....

LOGIN

FORGOT PASSWORD

2021 © OfficialsHQ powered by RefAssist.

Step 2: Click on "My Profile" (in the top right corner of the screen)

The screenshot shows the OFFICIALSHQ dashboard interface. At the top, there is a dark navigation bar with the OFFICIALSHQ logo on the left and user information (Chloe Webb, EN, AFL LIVE) on the right. Below the navigation bar, the main content area is divided into two columns. The left column contains a 'DASHBOARD' sidebar with three items: 'Notifications' (highlighted), 'General messages', and 'Messages'. The right column contains a 'NOTIFICATIONS' section with a 'Filtered by alert type' dropdown menu and the text 'No notifications available'. In the top right corner, a user profile dropdown menu is open, showing options for 'Dashboard', 'My profile' (highlighted in yellow), and 'Log out'. There are also icons for a mail and a trash can next to the dropdown menu.

Step 3: Click on "External Links" in the left column menu then click on "Generate Link"

The screenshot shows the 'My profile' page in the OFFICIALSHQ system. On the left, a vertical menu contains several options, with 'External links' highlighted in yellow. The main content area displays the user's name 'Chloe Webb' and a section titled 'LMS login link'. This section contains a paragraph of text explaining the need for accreditation and a blue button labeled 'Generate link'. A red arrow points directly to this button.

OFFICIALSHQ

My profile

Chloe Webb

- Personal data
- External links**
- Emergency Info
- Affiliated clubs
- Role preferences
- Medical information
- Bank accounts
- Accreditations
- Work with children
- Change password
- Change photo

LMS login link

To complete registration and to be appointable for matches, you need to complete your accreditation by fulfilling an online course in the LMS (learning management system) of the AFL. Please click to generate a link to login to the LMS and start the accreditation.

[Generate link](#)

Step 4: A link should now be presented stating "Go to LMS Login Page"

The screenshot shows a user profile page for 'Chloe Webb' on the 'OFFICIALSHQ' platform. The page is titled 'My profile' and features a navigation sidebar on the left with various settings options. The main content area is titled 'LMS login link' and contains a text block explaining the need for accreditation and a 'Generate link' button. A yellow highlight is placed over the 'Go to LMS login page' link that appears after clicking 'Generate link'.

OFFICIALSHQ

My profile

Chloe Webb

- Personal data
- External links
- Emergency Info
- Affiliated clubs
- Role preferences
- Medical information
- Bank accounts
- Accreditations
- Work with children
- Change password
- Change photo

LMS login link

To complete registration and to be appointable for matches, you need to complete your accreditation by fulfilling an online course in the LMS (learning management system) of the AFL. Please click to generate a link to login to the LMS and start the accreditation.

Generate link **Go to LMS login page**

Step 5: You should now be presented with e screen that says “Welcome, with your first name” as shown below

The screenshot shows the AFL CoachAFL dashboard for user Chloe Webb. The top navigation bar is dark blue with the AFL logo on the left and menu items: HOME, MY LEARNING, PROGRAMS, LIBRARY, TOOLS, and SUPPORT. A notification bell and the user's name 'CHLOE WEBB' are on the right. Below the navigation bar is a breadcrumb trail: Home / Learn Home Dashboard.

The main content area features a large blue welcome message on the left: **WELCOME, CHLOE!** This is your home for all learning and development. Explore CoachAFL to register as a coach and access courses and resources to better yourself and your players. Discover Umpiring courses and resources, browse Female Performance & Health courses and browse through our content library for learning to up your game!

To the right of the text is a photo of a coach holding a whiteboard with a diagram, addressing a group of players on a field.

Below this is a promotional banner for 'coach AFL REGISTER NOW FOR 2023'. The banner includes the CoachAFL logo and a photo of a coach talking to a player on a field.

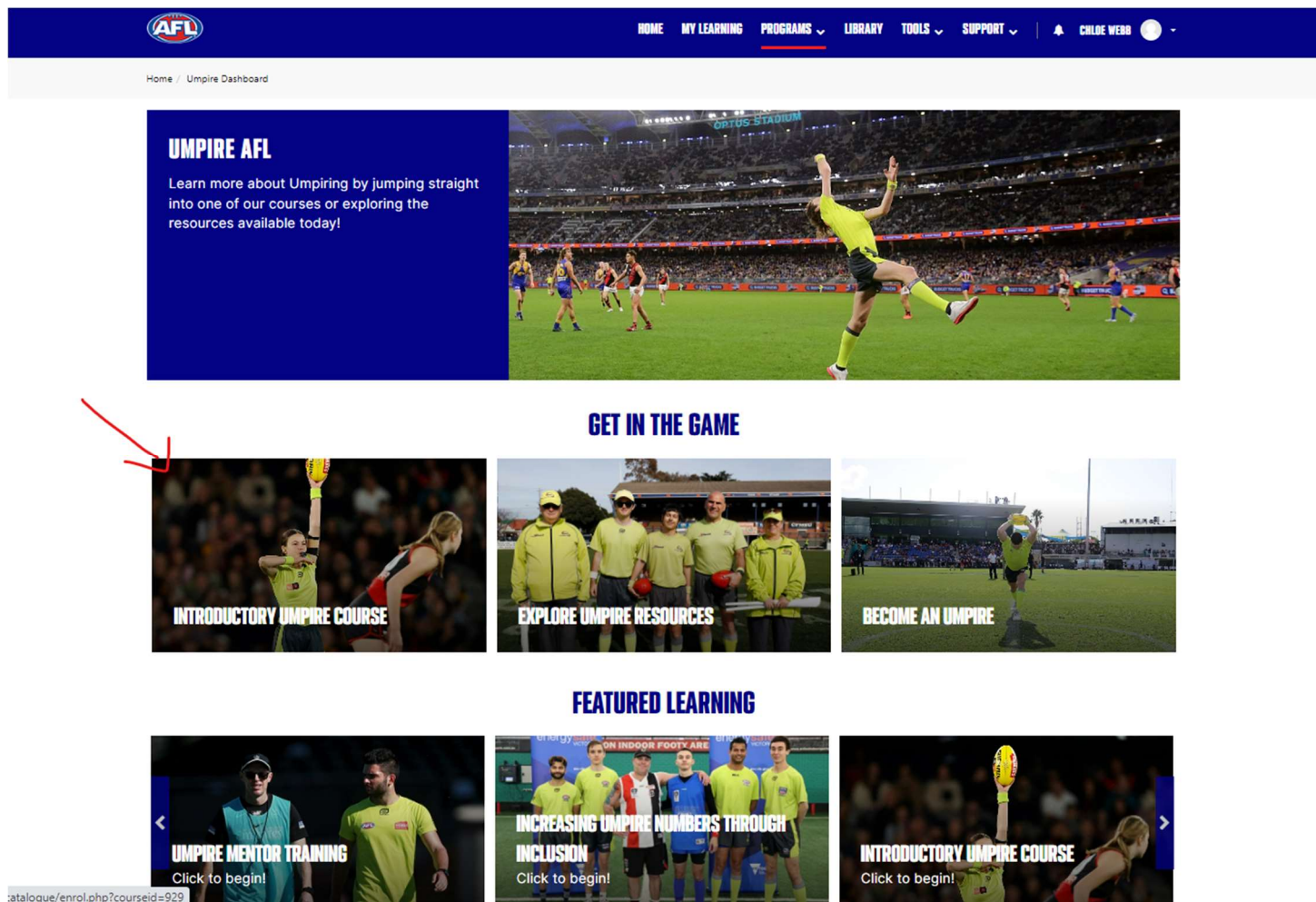
Under the banner is a section titled 'LET'S EXPLORE' with the text 'Search for courses, discover our programs and find learning opportunities for you!' and a red button labeled 'VIEW ALL COURSES'.

At the bottom is a search bar with the text 'Search by Name or Description' and a search input field containing 'I want to learn more about...'. A red 'Search' button is to the right of the input field.

Below the search bar are three image thumbnails: the first shows a coach and player with the text '2022 COACH REGISTRATION' overlaid; the second shows a wide view of a stadium; the third shows a person's hands writing in a notebook.

Step 6: In the blue ribbon at the top of the page select “Programs”. Then select “Umpire AFL” from the sub-menu.

You will now be taken to the Umpire AFL page as shown below:



Step 7: All you need to do now is click on the image with “Introductory Umpire Course” see red arrow in image above and you can start your course.

The course will go through six modules, and within each module will have some questions for the individual to complete – at the end of all modules, there is a quiz to complete. If the individual does not reach the marks needed to pass the course, they will be able to complete the modules & quiz again. There is no limit to how many times this is done. There are also other Umpire resources available on this page for you to look at later.

Step 8: When you have successfully completed the course you will receive a Certificate like the one in the example below:

Umpire AFL Introductory Course
100% COMPLETE

LET'S GET STARTED

- Welcome to the Umpire AFL Introductory Course ✓

TOPICS

- Integrity ✓
- Player Safety ✓
- Umpiring Roles ✓
- Basic Laws ✓
- The Final Quiz ✓

COURSE COMPLETE

- Congratulations! ✓

Congratulations!

🏈🏈🏈🏈🏈

Congratulations, you have now earned all 5 golden whistles!

To download your certificate please exit the course by clicking the 'GO TO CERTIFICATE' button below.

Exit the Course by Clicking the Button
Your accreditation will be recorded in your OfficialsHQ profile automatically

[GO TO CERTIFICATE](#)

You can access further development resources within the Umpiring Training Centre.

[GO TO UMPIRE TRAIN...](#)

This accreditation will also appear in their OfficialsHQ profile under the “Accreditations” tab.

Please print the certificate and send it to your Club Umpire Coordinator or Club Representative as proof of completion –

You are now ready to start Umpiring – Well Done!